



## COOPERATION AGREEMENT

between the

**EUROPEAN UNIVERSITY VIADRINA FRANKFURT (ODER), GERMANY**

and the

**UNIVERSIDAD DE GUADALAJARA (JALISCO), MÉXICO**

Both parties entering into this contract agree on the following:

### A. COOPERATION

1. The parties of this agreement will promote and develop cooperation between both universities in all subjects taught at both.
2. Both parties agree on:
  - a) the exchange of academic publications and information of mutual interest.
  - b) the exchange of university teachers and academic staff as well as students between both universities.
  - c) the carrying out of joint research projects.
  - d) the establishment of further forms of cooperation by both universities.
3. The contracting parties decide by mutual agreement which joint projects in research and teaching are to be realized on the basis of this framework agreement.

### B. STUDENT EXCHANGE

In order to promote student exchange the two contracting parties agree upon a student exchange program in accordance with the following conditions:

1. **Number of students and duration of stay.** The number of students each contracting university may exchange is to be specified on the basis of mutual agreement.

Before departure each student is to receive written notification of admission to the host university. The stay abroad is for the duration of not more than one year for each student.

2. **Study plan.** The study program of each student with regard to research and lectures to be attended is to be drawn up by the student in conjunction with an advisor of studies from the host university.

The host university provides a letter of acceptance for every student. It is presumed that the students have an adequate command of the relevant language enabling them to follow the lectures at the host university.



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**3. Admission and recognition.** Exchange students are to be enrolled at the host university. After the end of the session the students are personally responsible for communicating their performance assessment to the home university.

Marks attained at the host university by the exchange students are to be recognized by the home university. The conversion of the marks, credits etc. into the domestic assessment system are incumbent upon the home university.

**4. Enrollment, fees, administration.** All exchange students must remain enrolled at the home university and pay their tuition fees there. The host university waives tuition fees. The students are personally responsible for obtaining the necessary travel documents. Fees for the use of the library, student and sports facilities form part of the study expenses. Additional costs normally incurred by home students such as laboratory fees, special sports events are to be borne by the exchange students. Under German law an exemption from the semester contribution (*Semesterbeitrag*) for the social welfare benefits provided by the Student Welfare Organization (*Studentenwerk*) to the student body at the European University Viadrina Frankfurt (Oder) is not possible.

Exchange students are subject to the rules and regulations of the host university. Exchange students complete their studies at the home university.

The academic extension programs of the UDEG offered by its university enterprises, the Colegio de Español y Cultura Mexicana and the Sistema Corporativo PROULEX - COMLEX are not included in this agreement.

**5. Accommodation, books, subsistence and living expenses.** The students bear the costs of accommodation, books and living expenses themselves. The universities assist the students in the search for accommodation.

The students bear the costs of medical insurance. Exchange students are required to join a medical insurance scheme as is demanded by the host country and/or university.

Traveling and subsistence expenses are to be borne by the students.

**6. Definitions.** In this contract 'home university' denotes the university from which the exchange students come; the 'host university' is the university which has agreed to admit exchange students from the home university.

### C. PROGRAM ADMINISTRATION

Each university designates a person charged with the cooperation and exchange program. The people responsible inform their respective partners about any changes to the program.



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#### D. THE PERIOD OF VALIDITY OF THE CONTRACT

1. The contract is of mutual obligation, and is signed in duplicate, in the English and Spanish. The contract takes effect on the day of signing by the presidents of the two universities.

2. The contract will remain in effect for 05 five years. Any modifications or amendments to this contract are subject to mutual agreement in writing. Both parties reserve the right to terminate this contract in compliance with a period of notice of twelve months.

<p><b>Approved:</b> For the European University Viadrina Frankfurt (Oder)</p> <p>Date: 29. OKT. 2015</p> <p></p> <p>Prof. Dr. Alexander Wöll President</p>	<p><b>Approved:</b> For the Universidad de Guadalajara (Jalisco) México</p> <p>Date: 18 ABR 2016</p> <p></p> <p>Mtro. Itzcóatl Tonatiuh Bravo Padilla General Rector</p> <p></p> <p>Mtro. José Alfredo Peña Ramos General Secretary</p> <p></p> <p>Mtra. Nadia Paola Mireles Torres Senior International Officer</p>
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