



RG/ACC/229/2023



4487/2023

**SPECIFIC AGREEMENT FOR THE EXCHANGE OF STUDENTS AND ACADEMIC PERSONNEL, EXECUTED BY THE UNIVERSIDAD DE GUADALAJARA, MEXICO, HEREIN REFERRED TO AS "UDEG" REPRESENTED IN THIS ACT BY ITS RECTOR GENERAL, DR. RICARDO VILLANUEVA LOMELÍ, AND THE SECRETARY GENERAL, MSc. GUILLERMO ARTURO GÓMEZ MATA, AND INSTITUT NATIONAL POLYTECHNIQUE DE TOULOUSE, FRANCE HEREIN REFERRED TO AS "TOULOUSE INP" REPRESENTED IN THIS ACT BY DR. CATHERINE XUEREB, PRESIDENT; AS PURSUANT TO THE FOLLOWING STATEMENTS AND CLAUSES:**

**STATEMENTS**

**"TOULOUSE-INP" DECLARES THAT:**

I. The Institut National Polytechnique de Toulouse (Toulouse INP) is a public scientific, cultural and professional establishment (EPCSCP), with a university status, in accordance with articles L.711-2 and D711-1 of the Education Code, and founded in 1969.

II. In carrying out the missions conferred upon it by law, Toulouse INP defines its training, research and documentation research and documentation policy, within the framework of national regulations and the respect its contractual commitments.

it ensures:

▶ the training of future engineers and graduates qualified at a high level for teaching, research, industry and socio-economic activities in general;

▶ fundamental and applied research activities and studies oriented to the needs of the economy, on its own initiative or in agreement with public or private, French or foreign organizations;

▶ the dissemination of knowledge and the valorization of scientific production

III. The President is the highest executive authority and the legal representative of Toulouse INP, elected by the executive board, as established by its statutes.

IV. The person responsible for the execution of this agreement is the Vice President for International Relations, or person to whom the functions are delegated.

V. Toulouse INP is located at 6 allée Emile Monso, 31029 Toulouse Cedex 4, France.

**"UDEG" DECLARES:**

I. That it is a public body, decentralized from the State Government of Jalisco; it is a legal entity with full autonomy and property ownership right's, conforming to that which is stated in article 1 of its Organic law, promulgated by the local Executive on the 15th day of January, 1994, in execution of the decree number 15319 of the Honorable Congress of the State of Jalisco.

II. That its stated aims are to train and update technicians, high school diploma holders, professional technicians, professionals, graduates and other human resources that require the socio-economic development of the State; to organize, carry out, encourage and disseminate



scientific, technological and humanistic research, to uphold, conserve, increase and spread cultural awareness, and to work alongside the competent educational authorities in the orientation and promotion of upper-intermediate and higher education, as well as with the development of science and technology, all of this in keeping with article 5 of its Organic Law.

- III. That it conforms to article 6, section III of its Organic Law, in that it undertakes programs of teaching, research and the diffusion of cultural awareness, in agreement with the principles and directions laid out in article 3 of the Political Constitution of the Mexican United States.
- IV. That the Rector General is the highest executive authority and the legal representative of the University of Guadalajara, conforming to that which is stipulated in article 32 of the Organic Law.
- V. That the Secretary General, conforming to article 40 of the often-quoted Organic Law, is responsible for certifying the acts and provision in the terms of the law.
- VI. That designates as responsible for the execution of this agreement the holder of the Coordination of Internationalization, or person to whom delegates functions.
- VII. That indicates as legal domicile, the property located in the Juárez Avenue number 976, C.P. 44100 in Guadalajara, Jalisco.

## C L A U S E S

**FIRST.** The objective of the present Agreement is to establish the basis for an exchange program for undergraduate, graduate students and academic personnel.

### Exchange of Undergraduate and Graduate Students

**SECOND.** Each party will select and nominate students to participate in this exchange program, in accordance with the procedures and requirements set forth by the host university. Admittance of exchange students remains within the discretion of the host university.

**THIRD.** The exchange of students under this program will take place in accordance with the academic calendar of the host university, and may last one semester or for up to a full academic year as required by each academic program.

**FOURTH.** Students selected for this exchange program will be allowed to select and take courses at the host university, provided that the courses correspond to the same level and/or are equivalent to those offered by their home university.

**FIFTH.** The home university will submit the required certified documents of the students selected to the host university, for admittance purposes, by the deadline set by the host university.

**SIXTH.** Students participating in this exchange program will pay registration and tuition fees to their home university. The host university will not charge them for these items.





**SEVENTH.** Both Institutions agree to exchange, under the terms of this Agreement, up to four students per academic semester. Any disparity in the number of students will be adjusted in the following year.

**EIGHTH.** At the end of the academic term the host university will send the home university an official transcript of the grades obtained by each exchange student. The conversion of academic records will be made according to the home institution's regulations and criteria. If so requested, the host university will provide course descriptions and résumés of the professors who taught the courses attended by the exchange students, as well as information about the grading and evaluation system used.

**NINTH.** Students selected for the exchange will have the same academic and administrative rights and responsibilities applied by the host university to its own students. Exchange students must follow the regulations of the host university, and they will be held accountable in case of non-compliance. Their home university will be informed of any such non-compliance. Exchange students will not be eligible for a degree awarded by the host university as part of the exchange.

**TENTH.** It is the responsibility of the exchange students to obtain the proper visas in their home country.

**ELEVENTH.** The exchange students will be responsible for all additional expenses in this exchange program, including, but not limited to, transportation, housing, meals and health insurance.

**TWELFTH.** The host university will provide academic advisory and counselling services to exchange students during their stay.

### Exchange of Academic Personnel

**THIRTEENTH.** Both institutions agree to revise annually the number of academics sent and received, and to keep the number of participating academic personnel equitable over the term of this Agreement.

**FOURTEENTH.** The Universities according to their abilities can help the academic exchange personnel to obtain resources to cover their transportation expenses, housing, meals and health insurance.

The home university is responsible for paying the academic personnel their salary.

**FIFTEENTH.** The academic personnel participating under this Agreement, will make the necessary arrangements according to the current regulations of each party, to receive authorization to leave their academic activities for the period of academic stay at the host university.

**SIXTEENTH.** The academics participating in the program will be responsible for all additional expenses, such as transportation, housing, meals and international health insurance.

**SEVENTEENTH.** Both Parties agree that academic personnel participating in the exchange will maintain their work relationship with their home university.

**EIGHTEENTH.** The host university will give the visiting academic personnel an official letter stating the activities performed at the host university once the stay is concluded.

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**NINETEENTH.** The academic extension programs of the UDEG offered by its university enterprises, the Colegio de Español y Cultura Mexicana and the Sistema Corporativo PROULEX - COMLEX are not included in this Agreement.

**TWENTIETH.** This Agreement will become valid upon its joint signature and will be valid for five years. In case it is signed separately, its date of validity will conform to the latter signature. This Agreement can be renewed, extended and/or modified if both Parties agree to such changes and do so at least 6 months prior to its date of expiry. Should there be any projects in active exchange status; the agreement may not be terminated until their completion.

**TWENTY-FIRST.** The Parties state that the signing of the current agreement and the commitments contained therein, are made in good faith and, therefore they will undertake all actions necessary for its proper execution; any discrepancy in the interpretation of the agreement will be resolved by common accord.

Having read this document, both Institutions being aware of the contents and extent of each clause and affirming that there is no deceit, reticence, or any other reason that might corrupt its approval, both institutions sign in duplicate, in English, both versions with the same content and validity.

Place: Guadalajara, Jalisco, México  
Date: 10 JUL 2023

Place: Toulouse, France  
Date: 20/09/2023

ON BEHALF OF THE UNIVERSIDAD DE GUADALAJARA:

ON BEHALF OF THE INSTITUT NATIONAL POLYTECHNIQUE DE TOULOUSE:

DR. RICARDO VILLANUEVA LOMELÍ  
RECTOR GENERAL

DR. CATHERINE XUÉREB  
PRÉSIDENT

MSc. GUILLERMO ARTURO GÓMEZ MATA  
SECRETARY GENERAL

*Valeria Padilla Navarro*

WITNESSES

MTRA. VALERIA VIRIDIANA PADILLA NAVARRO  
COORDINATOR FOR INTERNATIONALIZATION