



RG/ACC/372/2024



7257/2024
明治大学
MEIJI UNIVERSITY

**AGREEMENT ON THE IMPLEMENTATION
OF STUDENT EXCHANGE PROGRAM
BETWEEN
UNIVERSIDAD DE GUADALAJARA
AND
MEIJI UNIVERSITY**

Universidad de Guadalajara, Jalisco, Mexico, hereinafter referred to as **UDEG**, a public body, decentralized from the State Government of Jalisco, with full autonomy and property ownership rights, as stated in article 1° of its Organic Law, promulgated by the local Executive on the 15th day of January, 1994 in the execution of the decree number 15319 of the Honorable Congress of the State of Jalisco; with legal domicile at Juárez Avenue, number 976, Colonia Centro, Postal Code 44100, in Guadalajara, Jalisco, Mexico; with its Rector General, Dr. Ricardo Villanueva Lomelí as the highest executive authority and its legal representative, conforming to that which is stipulated in article 32° of the Organic Law of UDEG;

and **Meiji University, Tokyo, Japan**, hereinafter referred to as **MU**, a private body, established pursuant to the provisions of the School Education Act (Act No. 26 of March 31, 1947) and Standards for Establishment of Universities (Order of the Ministry of Education, Science and Culture No. 28 of October 22, 1956) and other laws and regulations; with legal domicile at 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo 101-8301; with its President, Prof. Masao Ueno as its legal representative, conforming to that which is stipulated in article 3 of the MU Regulations, who for the purpose of concluding this Agreement has delegated authority to the Vice President (International Affairs), Prof. Kyoko Koma;

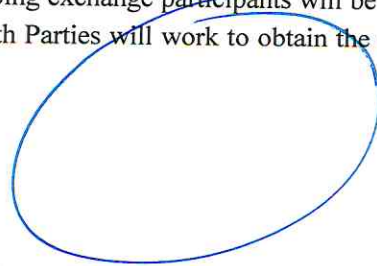
have agreed to enter into the following Agreement on the Implementation of Student Exchange Program, based on "Article 5- Student Exchanges" of the Memorandum of Understanding between both Parties, signed by their representatives:

Article 1: Number of Exchange Students

1- Each Party may send and accept under this Agreement a maximum of two (2) students, either graduate or undergraduate, each year. Two (2) semester-long exchange students shall be counted equal to one (1) year-long exchange student.

2- A balance of incoming and outgoing exchange participants will be maintained over a period of five (5) years. If imbalance exists after this term, both Parties will work to obtain the corresponding balance within the subsequent period.


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Article 2: Period of Study Abroad

- 1- The period of study abroad for exchange students shall be for up to one (1) academic year for both Parties. Details concerning the period shall be decided by discussion between the two Parties.
- 2- Upon completion of the period of study abroad at the host institution, exchange students shall return to the home institution. Any extension of stay must be approved by both Parties.

Article 3: Selection of Exchange Students and Acceptance Procedures

- 1- Each Party will endeavor to publicize the exchange opportunities and to select highly qualified students studying at their respective institution.
- 2- Selection of candidates shall be made by the home institution. The host institution has the right of making the final decision on accepting students.

Article 4: Study Program for Exchange Students

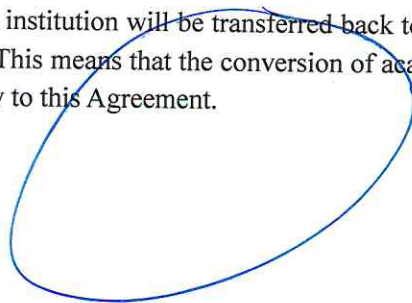
- 1- Both Parties will undertake to send all necessary information concerning a student's study plan to the host institution well in advance, and generally facilitate matters for the participating student.
- 2- A study plan suitable for each student shall be determined by the host institution with the student's academic background and preferences taken into consideration.
- 3- The host institution will undertake to provide appropriate academic advice, orientation, counseling and support during the program.

Article 5: Status of Exchange Students

- 1- Each exchange student will enjoy the same academic rights and advantages enjoyed by regular students enrolled at the host institution, but, they should not aim to obtaining a degree in the host institution.
- 2- Exchange students will be subject to the rules and regulations of the host institution.

Article 6: Academic Record and Accreditation

- 1- The host institution will undertake to provide transcripts and documentation regarding each student's academic performance during the exchange period, which shall be sent directly to the home institution.
- 2- Any academic credit earned at the host institution will be transferred back to the home institution in accordance with procedures determined by the latter. This means that the conversion of academic records will be subject to the regulations of each of the Parties signatory to this Agreement.



Article 7: Financial Arrangements

- 1- Exchange students will pay tuition for a regular full-time course of studies at their home institution.
- 2- Each host institution shall provide a waiver of examination fees, admission fees, and tuition for exchange students.

Article 8: Accommodation and Health Insurance etc.

- 1- To the extent of its capacities, the host institution will use reasonable efforts to assist exchange students with finding suitable accommodation, but the provision of housing is not an obligation of the host institution.
- 2- All participating students shall carry adequate health insurance required by the host institution. This insurance will cover the costs of health care for the full period of the exchange.
- 3- The full cost of living, such as charges for room and board, the full expenses for health care, food, travel, and other additional expenses, are the sole responsibility of the exchange student.

Article 9: Scholarship

This Agreement shall not ensure the availability of scholarships for exchange students, but each Party shall endeavor to provide useful information on scholarship programs that could financially assist the students.

Article 10: Exclusion

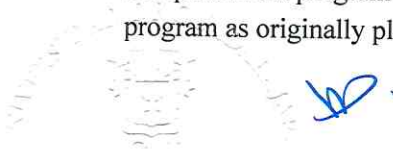
The academic extension programs of Universidad de Guadalajara and those offered by its Productive Entities, such as *Colegio de Español y Cultura Mexicana* and the PROULEX-COMLEX Corporate System, are not included in this student exchange agreement.

Article 11: Governing Law

Both Parties agree that they shall endeavor to settle any dispute relating to this Agreement by negotiating with each other in good faith. If the Parties are unable to completely resolve the dispute through negotiation, the Parties agree that any disputes between them shall be governed by the law of, and shall be subject to the exclusive jurisdiction of, the country of domicile of the defendant to the action.

Article 12: Validity of the Agreement

- 1- The validity of this Agreement shall be pursuant to the validity of Memorandum of Understanding between both universities signed by both representatives; thus, it will come into force on the date of January 30th 2024 and will remain in effect for a period of five (5) years. This Agreement may be renewed, modified or terminated if either Party so requests at least six (6) months in advance and in writing.
- 2- All exchange students who are already under their study program at the host institution, or that have been already accepted in the program on the date of termination, shall not be interfered by such date and shall complete their study program as originally planned.

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3- This Agreement is subject to revision by mutual agreement at any time.

4- This Agreement is drawn up in English language, in two (2) copies, with one (1) original copy for each Party. Either copy is of equal content and validity.

Place: Guadalajara, Jalisco, Mexico

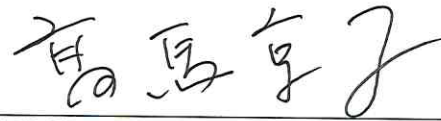
Date: 30 ENE 2024

Place: Tokyo, Japan

Date: 30th January, 2024



DR. RICARDO VILLANUEVA LOMELÍ
RECTOR GENERAL
UNIVERSIDAD DE GUADALAJARA



PROF. KYOKO KOMA
VICE PRESIDENT
(INTERNATIONAL AFFAIRS)
MEIJI UNIVERSITY



WITNESS

MTRA. VALERIA VIRIDIANA PADILLA
NAVARRO
COORDINATOR FOR
INTERNATIONALIZATION
UNIVERSIDAD DE GUADALAJARA

This signature page corresponds to the AGREEMENT ON THE IMPLEMENTATION OF STUDENT EXCHANGE PROGRAM BETWEEN UNIVERSIDAD DE GUADALAJARA AND MEIJI UNIVERSITY, which consists of a total of four (4) pages. -----

