



Ernst-Reuter-Gesellschaft e.V. Scholarship – Application Form

Scholarships for Students from Latin America FUBiS Winter Term I 2017

The Ernst-Reuter-Gesellschaft der Freunde, Förderer und Ehemaligen der Freien Universität Berlin e.V. offers for the Freie Universität Berlin International Summer and Winter University (FUBiS) **25 scholarships** for qualified students from Latin-American partner institutions of Freie Universität Berlin and/or FUBiS.

This application form applies to students of
Universidad de Guadalajara.

At the time of application for the scholarships, applicants must fulfil all of the criteria below:

- have Latin-American citizenship
- be enrolled as a full-time student at **Universidad de Guadalajara**
- be at least in the second semester of their studies in that partner institution
- be enrolled as undergraduate or bachelor student
- have very good grades
- have a specific interest in one of the offered courses in the framework of FUBiS Term I

FUBiS Term I takes place from **January 3 until January 26, 2017.**

The scholarship covers the following costs:

SERVICE	Scholarship
Program Fee	150.00 €
Tuition Fee	900.00 €
Accommodation (lump sum)	530.00 €
Excursions	52.00 €
FUBiS-Insurance Package	40.00 €
Travel Expenses (lump sum)	528.00 €
TOTAL	2,200.00 €

The program and tuition fees as well as all costs mentioned above such as accommodation, insurance, and excursion costs will be subtracted from the awarded sum. The remaining amount (travel expenses and if applicable accommodation costs) will be given out on-site in Berlin. **Please note that no money can be transferred before the start of the program.**

Application documents:

The completed **application form** (including a **Curriculum Vitae** and **letter of motivation**, in English), a **letter of recommendation** from a faculty member who should be familiar with your academic achievements (in English), a **certified record of attended courses and grades** from the last 1-2 semesters, **confirmation of current enrollment** in a university (you can use a copy of your student-ID) and **proof of citizenship** (a copy of your passport) must be send to the contact person in charge for the scholarship procedure at Universidad de Guadalajara, Ms. Cynthia Castillo, by September 7, 2016.

You may also refer to item H for an overview of the required application material.

For a successful application, please mind the following instructions:

- ➔ Please make sure to save the **application form** in the same PDF-format directly after you filled it in.
- ➔ The application form should not be submitted as a printed version.
- ➔ Please send your complete **application material** solely as a digitalized version via E-Mail to:
Ms. Cynthia Castillo at cynthiac.castillo@cgi.udg.mx.

PLEASE FILL OUT THE FORM ON YOUR COMPUTER AND SAVE IT AS A DIGITAL PDF-FILE. THANK YOU!

A. Personal Information

female

male

Family name _____

First name _____

E-mail _____

Home university _____

B. Course selection

Please select either one German course or one subject course with a cross in the left-hand column. A combination of courses is not possible. The maximum enrolment is 18 students for subject courses and 15 students for German language courses.

Subject courses are taught in English or in Spanish. For the subject classes we expect language proficiency on an **intermediate level** as a prerequisite.

FUBiS Term I 2017 – Course listings					
Please select	Class times: Monday, Tuesday, Wednesday, Thursday				
	No.	Title	Language	Hours	ECTS
<input type="checkbox"/>	1.01	Semi-Intensive German Language Beginner A1*	German	72	4
<input type="checkbox"/>	1.02	Semi-Intensive German Language Beginner A2			
<input type="checkbox"/>	1.03	Semi-Intensive German Language Beginner B1			
<input type="checkbox"/>	1.04	Semi-Intensive German Language Beginner B2			
<input type="checkbox"/>	1.05	Semi-Intensive German Language Beginner C1			
Class times (please see course schedule in the corresponding syllabus)					
<input type="checkbox"/>	1.06	European Studies	English	48	4
<input type="checkbox"/>	1.07	Law, Society and Politics in Comparative Perspective	English	48	4
<input type="checkbox"/>	1.08	More than just a game - Football as a philosophical, anthropological and sociological subject	English	48	4
<input type="checkbox"/>	1.09	América Latina y Europa: Lugares, memorias, identidades	Spanish	48	4

* For A1 German language beginner students only:

I have absolutely no knowledge of the German language: Correct No, I **DO** have some knowledge of German already.

Will your home institution accept the credits and grades that you will earn at FUBiS?

Credits: Yes No Not sure

Grades: Yes No Not sure

C. Accommodation

All participants will be accommodated in **studio apartments**. Detailed information on the location can be found on the FUBiS website/ section housing at <http://www.fubis.org/en/unterbr/apartment/index.html>. For all apartment options, there are several shopping and dining facilities in the vicinities.

All apartments have an en suite bathroom. They are fully furnished and have a kitchen (American style) with all necessary kitchen equipment, such as dishes, pots and pans, and cooking utensils. Bed linen, a pillow, sheets and blanket are provided.

Cable Internet is available in all apartments and included in the rent. In addition, complimentary Wifi access is offered in all common areas on the ground floor.

I hereby authorize FUBiS to arrange accommodation for the duration of the program. I am aware that FUBiS only serves as an intermediary. FUBiS is not liable for any agreement between the two parties of renter and landlord.

I will find my own accommodation in Berlin. The accommodation lump sum in the amount of 530.00 € will be paid out in cash on-site in Berlin.

D. Exkursions*

- Video Bus Tour (January 7, 2017)**
Includes a 2-hour bus tour that combines sightseeing and multimedia
- Daytrip to Potsdam & Sanssouci Castle (January, 14, 2017)**
Includes guided city tour, visit of Sanssouci Castle, extension ticket for public transportation

* Please note that the listed excursions are part of your scholarship and cannot be paid out in cash.

E. Insurance

The scholarship includes an insurance package.

→ The package covers international health insurance, liability insurance**, and accident insurance

** **Liability insurance:** Please note that damage to immovable property is subject to a deductible of 250 € per claim.

F. Registration

All scholarship recipients will be contacted by email by the beginning of November at the latest. Attached will be a Scholarship Award Letter and a Scholarship Response Form. Students will be given 7 days to complete and return the Scholarship Response Form to the FUBiS Office. Failure to do so may result in forfeiture of the award.

G. Required documents

Curriculum Vitae:

Contact information:

Name: _____
Street _____
Street 2 or
apartment no. _____
Place: _____
Zip code: _____
State: _____
Country: _____
E-mail: _____
Phone: _____
Fax: _____
Date of birth: _____
Citizenship: _____
Passport number: _____

Emergency Contact Information:

Name: _____
E-mail: _____
Phone: _____

Relation: Parents Siblings Friends Others

Academic Information:

Former visited
universities: _____
Current Universities: _____
Major: _____
Minor: _____
Current semester: _____
Average grade:* _____

*If there is no average grade specified on your certificate, please calculate the average of all your past academic achievements.

Language skills:**

- | | | |
|---------|-----------------------------------|-----------------------------------------------------------|
| German | <input type="checkbox"/> Beginner | <input type="checkbox"/> Intermediate (advanced beginner) |
| | <input type="checkbox"/> Advanced | <input type="checkbox"/> Fluent/native language |
| English | <input type="checkbox"/> Beginner | <input type="checkbox"/> Intermediate (advanced beginner) |
| | <input type="checkbox"/> Advanced | <input type="checkbox"/> Fluent/native language |
| Spanish | <input type="checkbox"/> Beginner | <input type="checkbox"/> Intermediate (advanced beginner) |
| | <input type="checkbox"/> Advanced | <input type="checkbox"/> Fluent/native language |

Other languages:

****This is a self-assessment. Please do NOT send any language certificates. Thank you.**

Stays abroad:

Country/Duration:

Working experience:

Time period	Job	Description of tasks

Voluntary work:

Time period	Job	Description of tasks

Letter of Motivation

Please describe the following points:

- Your social and financial background,
- Your motivation for your field of study/study program
- Your academic and/or career plans,
- Why you choose the respective FUBiS course.

H. Appendix

- one letter of recommendation from a faculty member who is familiar with your academic achievements (in English)
- certified record of attended courses and grades from the last two semesters
- confirmation of current enrolment in a University (Copy of student ID)
- proof of citizenship (copy of passport)

Herewith, I declare that I have read, understand, and accept the General Terms and Conditions and the Academic and Program Policies - at www.fubis.org - of the Freie Universität Berlin. The Freie Universität offers no liability in the case that I am unable to complete the program due to an emergency.

Please note that scholarship awardees are obliged:

- not to fail the classes his/her scholarship applies to;
- not to miss a single day of class without good reason (i.e. sickness);
- to write a final report of one page on their FUBiS experience (due February 5, 2017)

I hereby confirm that the given information is truthful. I have read and I understand the rules and regulations of the FUBiS program. I understand that in case I violate or fail to meet any of the obligations outlined above, the scholarship will be withdrawn immediately and funds already given out must be returned to FUBiS/Ernst-Reuter-Gesellschaft e.V..

**I am aware that the scholarship requirements and criteria are subject to change without prior notification.
I am aware that partial and/or incomplete applications will not be considered.**